

# SCHOOL of the WOODS

1321 Wirt Road  
Houston, Texas 77055  
713-686-8811  
www.schoolofthewoods.org

**2010 – 2011 APPLICATION FOR ADMISSION**  
*2 1/2 years through eighth grade*

**Name of Student** \_\_\_\_\_ Social Security # \_\_\_\_\_  
(first) (middle) (last)

Date of Birth \_\_\_\_\_ Female \_\_\_ Male \_\_\_ Age on Sept. 1, 2010 \_\_\_\_\_  
(month) (day) (year)

Home Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Father's Name \_\_\_\_\_ Cell # \_\_\_\_\_ e-mail \_\_\_\_\_

Father's Home Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Father's Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Father's Business Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Cell # \_\_\_\_\_ e-mail \_\_\_\_\_

Mother's Home Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Mother's Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Mother's Business Address \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Person Responsible for Tuition Payments \_\_\_\_\_

Address (if not stated above) \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Child's Physician \_\_\_\_\_ Phone \_\_\_\_\_

Physician's Address \_\_\_\_\_

How did you learn of School of the Woods? \_\_\_\_\_

Through which level / grade will your child be attending School of the Woods? \_\_\_\_\_

Schools Previously Attended \_\_\_\_\_ Address: \_\_\_\_\_ Dates: \_\_\_\_\_  
\_\_\_\_\_ Address: \_\_\_\_\_ Dates: \_\_\_\_\_

**SCHOOL YEAR:** \_\_\_ 2010-2011 \_\_\_ 2011-2012 \_\_\_ 2012-2013 \_\_\_ 2013-2014

**EARLY CHILDHOOD PROGRAM Ages 2 1/2 - 6 years :** Indicate first & second class choices

___ 8:30 a.m. - 11:30 a.m. Monday – Friday	___ 8:30 a.m. - 2:30 p.m. Friday, 8:30 a.m. - 1:00 p.m. Extended Day Class : <b>Ages 4-6</b>	___ 7 a.m. - 6 p.m. Full Day Monday – Friday
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**ELEMENTARY**

**UPPER ELEMENTARY**

**MIDDLE SCHOOL**

**HIGH SCHOOL:**

*Please submit school records (transcript, report cards, progress reports, test results,) for the last two years with applications for elementary- high school.*

___ 1 <sup>st</sup> ___ 2 <sup>nd</sup> ___ 3 <sup>rd</sup> grades (ages 6-9)	<b>and</b> ___ 8:15 a.m. - 3:15 p.m. Friday, 8:15 a.m. - 1:45 p.m.	<b>or</b> ___ 7 a.m. - 6 p.m. Full Day - Monday-Friday
___ 4 <sup>th</sup> ___ 5 <sup>th</sup> ___ 6 <sup>th</sup> grades (ages 9-12)	<b>and</b> ___ 8:15 a.m. - 3:25 p.m. Friday, 8:15 a.m. - 1:50 p.m.	<b>or</b> ___ 7 a.m. - 6 p.m. Full Day - Monday-Friday
___ 7 <sup>th</sup> ___ 8 <sup>th</sup> grades (ages 12-14)	<b>and</b> ___ 8:15 a.m. - 3:15 p.m. Friday, 8:15 a.m. – 2:00 p.m.	<b>or</b> ___ 7 a.m. - 6 p.m. Full Day - Monday-Friday
___ 9 <sup>th</sup> ___ 10 <sup>th</sup> ___ 11 <sup>th</sup> ___ 12 <sup>th</sup> grades (ages 14-18)	<b>and</b> ___ 8:45 am – 4:00 pm	<b>or</b> ___ 7am – 6:00 pm Full Day – Mon-Fri

**Founded in 1962**

**Accredited By**  
American Montessori Society, Southern  
Association of Colleges and Schools,  
Texas Alliance of Accredited Private  
Schools

A Texas Non-profit Corporation (I.R.C.  
Section 501(c)(3) Organization)

All students regardless of race, color,  
creed and national or ethnic origin are  
eligible for enrollment in School of the  
Woods.

**(Please read and sign the reverse side of this application)**

**FOR OFFICE USE ONLY:**

Date App. Recd. \_\_\_\_\_  
Fees Paid \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Check No. \_\_\_\_\_  
Data Entry \_\_\_\_\_

**ENROLLMENT / RE-ENROLLMENT PROCEDURES:**

**New students:** Enrollment applications must be accompanied by an **APPLICATION FEE of \$75**. This fee is **non-refundable**. The application fee for new students places children/adolescents' names in the waiting pool. When vacancies occur, INTERVIEWS will be scheduled for the children/adolescents and their parents prior to initial school entrance. This interview is intended to: (1) determine the child/adolescent's readiness for school or placement in the curriculum, (2) familiarize the child/adolescent with the school, and (3) establish mutual understanding between the school and the family.

**Returning students:** Re-enrollment applications must be accompanied by a **RE-ENROLLMENT PAYMENT** in the following amounts. This payment will be applicable to the tuition. It is the first of nine payments (or twelve payments for the Early Childhood Full Day Class) and is **non-refundable**.

<b>Early Childhood-Half Day</b> (ages 2-1/2 - 6) . . .	<b>\$608</b>
<b>Early Childhood-Extended Day</b> (ages 4 - 6) . . .	<b>\$890</b>
<b>Elementary</b> (ages 6-9) . . . . .	<b>\$1,114</b>
<b>Upper Elementary</b> (ages 9-12) . . . . .	<b>\$1,134</b>
<b>Middle School</b> (grades 7 & 8) . . . . .	<b>\$1,368</b>
<b>High School</b> (grade 9) . . . . .	<b>\$1,550</b>
<b>High School</b> (grade 10, 11, 12) . . . . .	<b>\$1,670</b>

<b>Full Day Classes</b>	
<b>Early Childhood-Full Day</b> (ages 2-1/2 - 6) . . .	<b>\$1,098</b>
<b>Elementary-Full Day</b> (ages 6-9) . . . . .	<b>\$1,334</b>
<b>Upper Elementary-Full Day</b> (ages 9-12) . . .	<b>\$1,354</b>
<b>Middle School-Full Day</b> (grades 7 & 8) . . .	<b>\$1,588</b>
<b>High School Full Day</b> (grade 9) . . . . .	<b>\$1,700</b>
<b>High School Full Day</b> (grade 10, 11, 12) . . .	<b>\$1,820</b>

**ENROLLMENT POLICIES:**

**Enrollment** is to be for the full nine-month school year. **NOTE: The Early Childhood Full Day Class is a twelve-month program. The school requires a MEDICAL REPORT and IMMUNIZATION RECORD** for each child upon initial enrollment as well as annually. **When a student is brought to the school**, he or she must be left in the presence of a staff member. The student will be released only to the parent or the person designated by the parent. **The school reserves the right** to terminate the attendance of any student whose presence is considered by the school to be detrimental to the best interest of either the student or the school.

**\*WITHDRAWAL POLICY:**

**Written notice of thirty days** is required before withdrawing a child from school. **Student records, transcripts, teacher recommendations/evaluations will be released only after financial obligations are paid in full.**

**TUITION PAYMENT SCHEDULE:**

Annual tuition paid by July 1, 2010 is discounted four percent (4%).

**For new students**, the 2010-2011 tuition may be paid as follows: (1) Payment 1 by April 15, 2010, and the balance of the annual tuition by **July 1, 2010**, OR (2) nine payments--or (12) twelve payments for the Early Childhood Full Day Class--as indicated below:

**For returning students**, the 2010-2011 tuition may be paid as follows: (1) Payment 1 by February 11, 2010, and the balance of the annual tuition by **July 1, 2010**, OR (2) nine payments--or (12) twelve payments for the Early Childhood Full Day Class--as indicated below:

Re-Enrollment Payment 1 (returning students) . . . . .	due February 11, 2010 (non-refundable)
Payment 1 (new students) . . . . .	due April 15, 2010 (non-refundable)
Payment 2 . . . . .	due July 1, 2010
Payment 3 . . . . .	due August 1, 2010
Payment 4 . . . . .	due September 1, 2010
Payment 5 . . . . .	due October 1, 2010
Payment 6 . . . . .	due November 1, 2010
Payment 7 . . . . .	due December 1, 2010
Payment 8** . . . . .	due January 1, 2011
Payment 9 . . . . .	due March 1, 2011
(Payment 10 . . . . .	due April 1, 2011)
(Payment 11 . . . . .	due May 1, 2011)
(Payment 12 . . . . .	due June 1, 2011)

**\*\*Re-Enrollment Fee for 2011-2012-----due February 1, 2011**

Tuition payments are due and payable in advance by the first day of each month according to the payment schedule. After the 10th of each month,a late fee of 10% is due. Failure to pay tuition after 30 days may subject the student to exclusion from classes.

**TUITION-REFUND POLICY:**

If, for any reason, the student withdraws or is required to withdraw, the family shall be entitled to a refund of the unused portion of the annual fee except Payment 1 which is non-refundable.

**FINANCIAL AID:**

Financial aid is available to families able to demonstrate financial need. Funds are limited and fluctuate annually. Requests should be filed with the office after a student has been accepted and before May 1 of the year in which the student enters the school.

**In signing this application**, the parent or guardian agrees to the policies and procedures of School of the Woods as stated above.